

# DC Leveraging Educational Assistance Partnership (LEAP)



## 2004-2005 Application

Dear Student:

The Leveraging Education Assistance Partnership (LEAP) grant program is part of the District's commitment to assist students like you to achieve your college dreams.

LEAP offers a need-based grant—not a loan. To qualify, you must meet certain domicile and income requirements. A full list of requirements for the program can be found on page 2 of this booklet.

Please fill out the application and send it to your school as soon as possible so that the process of determining your eligibility for a LEAP Grant can begin.

If you have any questions about the DC Leveraging Educational Assistance Partnership, visit the website at [www.seo.dc.gov](http://www.seo.dc.gov)

You can also call our counselors at (202) 727-6436 or 1 (877) 485-6751 toll free. Applicants with hearing impairments can call our TTY line at (202) 727-1675.

The DC Leveraging Educational Assistance Partnership can help you pay for college. Take advantage of it today!

In addition to DC LEAP, there are many programs available to help college-bound students. I encourage you to use the chart to the right to map your financial aid.

Sincerely,

*Anthony A. Williams*

Anthony A. Williams  
 Mayor

## Matching Financial Aid Assistance to Educational Program

### Financial Aid Program

		Graduate School Degree	Four Year Bachelor Degree	Two Year Associate Degree	Certificate Program
1	D.C. Tuition Assistance Grant (TAG) Not to Exceed \$10,000. (202) 727-2824		●	●	*
2	Leveraging Education Assistance Partnership (LEAP) Not to Exceed \$1,500. (202) 727-6436		●	●	
3	D.C. College Access Program (DCCAP) Not to Exceed \$2,000. (202) 783-7936		●	●	
4	Tuition Assistance Program Initiative for TANF (TAPIT) Not to exceed \$4,000. (202) 698-1860		●	●	●
5	Federal Pell Grant Not to Exceed \$4,000. Minimum \$400. 1 (800) 433-3243 <a href="http://www.studentaid.ed.gov">www.studentaid.ed.gov</a>		●	●	●
6	Federal Stafford Loan Not to Exceed \$2,625. For first year students. 1 (800) 433-3243 <a href="http://www.studentaid.ed.gov">www.studentaid.ed.gov</a>	●	●	●	●
7	Rehabilitation Services Administration (RSA) (202) 442-8672	●	●	●	●
8	Campus Based Federal SEOG, College Work-Study and Perkins. Call or visit your campus Financial Aid Officer. <a href="http://www.studentaid.ed.gov">www.studentaid.ed.gov</a>	●	●	●	
9	Parents Loan for Undergraduate Students (PLUS) Call or visit your campus Financial Aid Officer. 1 (800) 433-3243 <a href="http://www.studentaid.ed.gov">www.studentaid.ed.gov</a>	●	●	●	●
10	Adoption Scholarship Not to Exceed \$10,000. (202) 727-6436		●	●	●
11	D.C. College Savings Plan 1 (800) 711-9434	●	●	●	*

● Yes

\* Yes, if under the sponsorship of an accredited institution. Otherwise, No.

# DC Leveraging Educational Assistance Partnership (LEAP) 2004-2005

**APPLICATION DEADLINE:** June 25, 2004, for the 2004-2005 academic year.

Applications received after the deadline shall be awarded funds on an as-available basis. Due to limited funding there is no guarantee that all eligible applicants will receive grants.

The DC Leveraging Educational Assistance Partnership Program (DC LEAP) is a need-based grant offered to D.C. residents for education or training beyond the high school level. DC LEAP is funded through matching funds by the District of Columbia and the Federal government.

## Eligibility Requirements:

In order to be eligible for this grant, you must file a Free Application for Federal Student Aid (FAFSA) to receive a Student Aid Report (SAR) to attach to your LEAP application **AND** meet the following criteria:

- Be an established DC resident for at least 18 months prior to filing the LEAP application.
- Be a U.S. citizen or a permanent resident alien.
- Be accepted for or enrolled in a degree granting (AA, AS, BA, BS) undergraduate program in an accredited college or university on at least a half-time basis.
- Be enrolled for a full academic year (fall and spring semesters or fall, winter, and spring quarters).
- Have substantial financial need.
- Be in compliance with the school's satisfactory academic progress policy and eligible for Title IV aid (no default on federal loans).

## Please Note:

Receiving a DC Leap award during the previous year does not automatically qualify you for the next award year. You must file a new LEAP application for each school year.

## FAFSA APPLICATION INSTRUCTIONS

In order to submit the DC LEAP application, you must have a copy of your Student Aid Report (SAR), which you get by filing your FAFSA. Call 1 (800) 433-3243 to request your Free Application for Federal Student Aid or file the FAFSA online at <http://www.fafsa.ed.gov>.

The FAFSA application takes approximately two to four weeks to be processed once it's submitted. After that point, you can access and print your SAR report from <http://fafsa.ed.gov>.

**An incomplete or inaccurate SAR will delay your DC LEAP application. Do not send your SAR until corrections are made.**

## LEAP APPLICATION INSTRUCTIONS

### Section A: Completed by STUDENT

- Complete and sign Page A of the application.
- Attach a copy of your valid Student Aid Report (SAR).
- Complete the postcard and attach to the application.
- Submit the application, SAR, and postcard to your school's financial aid office.

### Section B: Completed by SCHOOL

- Complete and sign Page B of the application.
- Send the application, SAR, and student-addressed postcard to DC LEAP.

**Applications received without the SAR are incomplete.** Incomplete applications cannot be processed. This will delay the award process and may result in possible denial of assistance.

## APPLICATION REVIEW

DC LEAP will send you your self-addressed postcard once we receive your application and SAR from the school.

DC LEAP applicants receive an estimated award based on the enrollment information provided on the application, including credit load and academic standing. If you increase or decrease your credit hours, the award may be adjusted.

Institutions provide enrollment verification to DC LEAP in September. When we receive this information, we begin the process of submitting payments to the schools. This process is repeated for the second semester beginning in January.

### Transferring Schools:

If you decide to attend a different school after filing for LEAP, you must submit a new application to your new school so they can complete Side B.

Only one application per student shall be processed. If you wait until the end of summer to inform DC LEAP about a school change, your LEAP grant may be canceled.

**Transfer Deadline: July 31, 2004**

## OTHER OPPORTUNITIES

In addition to the DC LEAP grant, students are encouraged to apply for the full range of aid that may be available at their institution, including College Work Study and other Federal and institutional grants, scholarships, and low interest loans. You should also determine your eligibility to receive assistance from the DC Tuition Assistance Grant Program (DC TAG) and the DC College Access Program (DC CAP). Review a list of other financial aid programs on page 1 of this application.

*In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Code Section 2-1401 et seq., (Act) the District of Columbia does not discriminate on the basis of race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination that is also prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.*



Section A. To Be Completed by Student

1. ☐ Mr. ☐ Ms. \_\_\_\_\_  
Last Name First Name Middle Initial
2. Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year
4. College Attending in 2004-2005: \_\_\_\_\_
5. Home Address:  
Number \_\_\_\_\_ Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Ward: \_\_\_\_\_ Number of years at this address: \_\_\_\_\_
6. Previous Address:  
Number \_\_\_\_\_ Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Ward: \_\_\_\_\_ Number of years at this address: \_\_\_\_\_
7. Home Phone: ( ) \_\_\_\_\_
8. Work Phone: ( ) \_\_\_\_\_
9. Email: \_\_\_\_\_
10. Are you a U.S. citizen? ☐ Yes ☐ No
11. Are you a permanent resident alien? ☐ Yes ☐ No  
Alien Registration Number: \_\_\_\_\_ Date: \_\_\_\_\_
12. Are you a registered D.C. voter? ☐ Yes ☐ No Voter Registration Number: \_\_\_\_\_
13. Father's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Number \_\_\_\_\_ Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
14. Mother's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Number \_\_\_\_\_ Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
15. Claimed on Income Taxes By: \_\_\_\_\_
16. High School: \_\_\_\_\_ Location: \_\_\_\_\_ Grad Date: \_\_\_\_\_ / \_\_\_\_\_  
Month Year
17. Income Information: (Adjusted Gross Income from 2003 Federal tax form or estimate)  
Father: \_\_\_\_\_ Mother: \_\_\_\_\_ Student: \_\_\_\_\_ Spouse: \_\_\_\_\_  
Social Security: \_\_\_\_\_ Public Assistance: \_\_\_\_\_ Child Support: \_\_\_\_\_ Other: \_\_\_\_\_

I certify that all of the information on Section A of this application is true and complete to the best of my knowledge, and that any monies obtained as a result of this application will be used solely for expenses related to attendance at the educational institution named on Section B of the application.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

## Section B. To be completed by the university/college financial aid office.

Return to the State Education Office, DC LEAP Program, 441 4th Street NW,  
Suite 350 North, Washington, DC 20001

Student Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Student's permanent address as it appears on school records:

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Institution: \_\_\_\_\_  
(Official stamp or seal)

Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Nine Digit Federal Tax I.D. Number: (Required for processing LEAP awards) \_\_\_\_\_

Academic Year: ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th Degree: \_\_\_\_\_ Graduation Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Year Month Year

Enrollment Dates. From: \_\_\_\_\_ / \_\_\_\_\_ To: \_\_\_\_\_ / \_\_\_\_\_ Previous LEAP Grant? ☐ Yes ☐ No Dep ☐ Indep ☐  
for academic year Month Year Month Year

Check One: ☐ Full Time (12+ credits) ☐ 3/4 Time (9-11 credits) ☐ 1/2 Time (6-8 credits) ☐ Less than 1/2 Time

### EXPENSE ESTIMATE

### FINANCIAL AID AWARDED

Tuition & Fees	\$ _____	DC TAG	\$ _____	Parent Loans	\$ _____
Books & Supplies	\$ _____	Pell Grant	\$ _____	<i>Not included in total for Financial Aid Awarded (Column B)</i>	
Room & Board	\$ _____	Scholarships	\$ _____		
Travel	\$ _____	FFELP Loans	\$ _____		
Personal	\$ _____	Other Awards	\$ _____		
<b>(A) TOTAL</b>	<b>\$ _____</b>	<b>(B) TOTAL</b>	<b>\$ _____</b>	<b>(C) EFC</b>	<b>\$ _____</b>

Using your institution's criteria for satisfactory academic progress, is the applicant eligible for Title IV aid? ☐ Yes ☐ No

Unless otherwise indicated, the above-named student is enrolled or accepted for enrollment and is in good standing and eligible to receive Title IV student aid.

Financial Aid Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

Print Name: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

### LEAP Office Use Only:

(A) Total Estimated Expenses	\$ _____	1ST SEMESTER: Est.	\$ _____	
(B) Financial Aid Received	\$ _____	Act.	\$ _____	Data Entry: _____
(C) Estimated Family Contrib.	\$ _____	2ND SEMESTER: Est.	\$ _____	
(D) Need	\$ _____	Act.	\$ _____	LEAP Staff: _____

## DC LEAP APPLICATION CHECKLIST

### APPLICATION DEADLINE: June 25, 2004

- ☐ File your Free Application for Federal Student Aid (FAFSA) and receive your Student Aid Report (SAR) BEFORE you apply for LEAP.
- ☐ File your FAFSA as soon after January 1 as possible.
- ☐ Have any necessary corrections to your SAR made BEFORE it's attached to your DC LEAP application.
- ☐ Consider filing the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). You'll receive your SAR faster.
- ☐ Complete Section A of the DC LEAP application and fill in the postcard with your name and home address.
- ☐ Do NOT fill out any part of SECTION B. The Financial Aid Office completes this section.
- ☐ Send the original DC LEAP application, the attached postcard, and a photocopy of your SAR to the college you plan to attend.
- ☐ Faxed copies of the DC LEAP application are not accepted and incomplete applications are not processed until the application and SAR are complete and accurate.
- ☐ The **APPLICATION DEADLINE** is June 25, 2004, for the 2004-2005 academic year. Do not wait until the last minute to send the DC LEAP application to your school. The Financial Aid Office needs time to complete their section and forward the form to our office before the deadline.
- ☐ Decide which college you will attend before sending your DC LEAP application. If you change your mind after you send the application, call DC LEAP at (202) 727-6436 to request a new application. The transfer deadline is July 31, 2004.
- ☐ Late and/or incomplete applications are rarely awarded because of the large number of applicants.



Government of the District of Columbia  
Anthony A. Williams, Mayor

State Education Office  
DC Leveraging Educational Assistance Partnership (DC LEAP)  
441 4th Street NW, Room 350 North  
Washington, DC 20001  
(202) 727-6436

## Postcard Instructions

### STUDENTS,

After completing Section A of the application, please:

- Complete the postcard with your name, home address, school name and signature.
- Detach the postcard and postcard instructions.
- Attach the postcard with instructions and a copy of your SAR to your application. Send all three to your school's Financial Aid Officer

### DO NOT BEND THE POSTCARD



DC Leveraging Educational Assistance Partnership (DC LEAP)  
441 4th Street NW, Room 350 North  
Washington, DC 20001

I have applied to:

Name of School

I understand that DC LEAP has received my application and is reviewing it to determine my eligibility for the upcoming academic year.

DC LEAP will notify me by August 15, 2003, of the results of the review. I understand that eligible students will receive their award letters in the mail.

Signature:

First M.I. Last Name

Street

Apartment

City State Zip

## Postcard Instructions

### FINANCIAL AID OFFICER,

After completing Section B of the application, please return the following to DC LEAP:

- The original of the application
- A copy of the student's SAR
- The student's self-addressed postcard

**DO NOT BEND THE POSTCARD**

DC Leveraging Educational  
Assistance Partnership  
(LEAP)



2003-2004 Application